

BOARD MINUTES
Pine River Area Sanitary District
Special Meeting
Thursday, March 14, 2022
4:00 PM
PRASD Main Office & Via Teleconference

A: CALL TO ORDER: The special meeting of the PRASD was held on Thursday, March 14, 2022. Chairman Hansen called the meeting to order at 4:00 PM.

MEMBERS PRESENT: JOHNSON, FAIRCHILD, HENK, HANSEN

MEMBERS ABSENT: Lupella

OTHERS PRESENT: Andrew Schwartz, Operations Manager; Wanda Schrupp, Business Manager; Travis Grimler, Echo Journal; Rick Melhorn, PRASD Employee; Jake Freeman, PRASD Employee; Dale Wynn, PRASD employee; Gary Siltman, City of Pine River; Ann Swanson, City of Backus

B. TOPIC: Attorney Investigation Recommendations

Aimee Gourlay JD | LMCIT Collaboration Services Manager
Dan Greensweig, LMCIT Administrator

Gourlay presented a handout of her findings. (available upon request)

PRASD Conflict Assessment Recommendations

Goals: Is there understanding of and commitment to PRASD's goals?

Roles: Are roles clear and conflict free (overlapping)?
Are there gaps in roles? (where one ends and the other begins)?

Processes: Does the Board and leadership team effectively make decisions, allocate resources, communicate and problem solve?

Relationships: Do team members trust each other and have positive relationships?

Hansen questioned if Gourlay would be willing to attend future meetings.

Hanson suggested the possibility of adding an additional meeting during the month.

Gourlay confirmed her recommendation to have the PRASD attorney more available, possibly on retainer. Greensweig agreed.

Gourlay stated hearing from the public during meetings is not required and if wanted/needed it could be limited.

Johnson suggested revising the agenda layout.

Topic to be added to March 24, 2022 meeting agenda.

K. ADJOURNMENT: Motion by Johnson, Second by Fairchild. All voted aye, Motion carried. Meeting adjourned at 5:05pm.